

Ordering Lunches in FACTS Family Portal

Lunches for the week must be ordered by 7:30AM on Monday morning. No same-day orders will be honored.

Please notify the office by 9AM on absences to have your child's lunch(es) cancelled and refunded.

1. Navigate to <https://factsmgt.com/login/>.
2. Select **Family Portal Login** under For Families.
3. Type in Faith Christian School's district code **FT-AZ**, your username, and password.
4. In the left navigation menu, select **Student**, then select **Lunch**.
5. Click **+CREATE WEB ORDER**.

Note

- Red - items ordered and not yet paid through web payment
- Blue - items ordered and paid through web payment
- Green - items ordered and paid through web payment, then modified by school

View lunch calendar

Order lunch

Order status

The First Academy

Student: Ross

+ CREATE WEB ORDER

1/8/2021

Calendar

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	4	5	6	7	8	9
	Cheeseburger, Fries, Corn (\$4.25)	Cheeseburger, Fries, Corn (\$4.25)	Chicken Nugget, Corn, Mash Potatoes (\$5.00)	Cheeseburger, Fries, Corn (\$4.25)	Chicken Nugget, Corn, Mash Potatoes (\$5.00)	
	Chicken Nugget, Corn, Mash Potatoes (\$5.00)	Chicken Nugget, Corn, Mash Potatoes (\$5.00)	Chips (\$0.50)	Chicken Nugget, Corn, Mash Potatoes (\$5.00)	Chips (\$0.50)	
	Chips (\$0.50)	Chips (\$0.50)	Green Beans - Mashed Potatoes - Roast (\$6.23)	Chips (\$0.50)	Green Beans - Mashed Potatoes - Roast (\$6.00)	
	Green Beans - Mashed Potatoes - Roast (\$6.23)	Green Beans - Mashed Potatoes - Roast (\$6.23)	Green Beans - Mashed Potatoes - Roast (\$6.00)	Green Beans - Mashed Potatoes - Roast (\$6.23)	Hot Lunch (\$5.00)	
	Green Beans - Mashed Potatoes - Roast (\$6.00)	Green Beans - Mashed Potatoes - Roast (\$6.00)	Hot Lunch (\$5.00)	Green Beans - Mashed Potatoes - Roast (\$6.00)	Milk-Strawberry (\$0.75)	
	Hot Lunch (\$5.00)	Hot Lunch (\$5.00)	Pizza (\$2.00)	Pizza (\$2.00)	Pizza (\$2.00)	
	Ice Cream Sandwich (\$1.25)	Ice Cream Sandwich (\$1.25)	Spaghetti and Toast (\$3.00)	Spaghetti and Toast (\$3.00)	Spaghetti and Toast (\$3.00)	
	Milk-Strawberry (\$0.75)	Milk-Strawberry (\$0.75)	Turkey Burger, Chips, Corn (\$4.25)	Turkey Burger, Chips, Corn (\$4.25)	Turkey Burger, Chips, Corn (\$4.25)	
	Pizza (\$2.00)	Pizza (\$2.00)	Vegan Sandwich, Chips, Drink (\$5.00)	Vegan Sandwich, Chips, Drink (\$5.00)	Vegan Sandwich, Chips, Drink (\$5.00)	
	Spaghetti and Toast (\$3.00)	Spaghetti and Toast (\$3.00)	Cheeseburger, Fries, Corn (x2) (\$8.50)	Hot Lunch (x1) (\$5.00)	Cheeseburger, Fries, Corn (\$4.25)	
	Turkey Burger, Chips, Corn (\$4.25)	Turkey Burger, Chips, Corn (\$4.25)	Ice Cream Sandwich (\$1.25)	Ice Cream Sandwich (x1) (\$1.25)	Green Beans - Mashed Potatoes - Roast (\$6.23)	
	Vegan Sandwich, Chips, Drink (\$5.00)	Vegan Sandwich, Chips, Drink (\$5.00)	Milk-Strawberry (\$0.75)	Milk-Strawberry (\$0.75)	Ice Cream Sandwich (x2) (\$2.50)	

6. The **Lunch Order Form** expands, listing each date an order may be placed.

7. Select the **Student** and the **Date** you want to place an order for.

Lunch Ordering

Lunch Order Form

Briella Adcock (\$0.00)

Ross Adcock (\$4.75)

Lunch Items for Friday 01/15/2021 (\$4.75)

Lunch Item	Price	Quantity	Total
Cheeseburger, Fries, Corn	\$4.25	1	\$4.25
Chicken Nugget, Corn, Mash Potatoes	\$5.00		\$0.00
Chips	\$0.50	1	\$0.50
Green Beans - Mashed Potatoes - Roast	\$6.23		\$0.00
Green Beans / Mashed Potatoes / Roast	\$6.00		\$0.00
Hot Lunch	\$5.00		\$0.00
Ice Cream Sandwich	\$1.25		\$0.00
Milk-Strawberry	\$0.75		\$0.00
Pizza	\$2.00		\$0.00
Spaghetti and Toast	\$3.00		\$0.00
Turkey Burger, Chips, Corn	\$4.25		\$0.00
Vegan Sandwich, Chips, Drink	\$5.00		\$0.00

Quantity may include items previously ordered.

Grand Total: \$4.75

SUBMIT ORDER

8. Type the number of items to order for the student in the **Quantity** column. The **Total** column displays the cost.
9. Repeat for all dates and all students. The **Grand Total** is listed at the bottom.
10. Click **Submit Order**. On the **Confirm Lunch Order Screen** review your order and totals, then click **CONFIRM+AND+PAY**.
11. FACTS will route you to log into your **FACTS Financial account** and complete the **Two Step Authentication** process to complete your payment and finalize your order.
12. Select your saved payment method or add a new one if needed. *If you have any credit amounts available, they will show up **AFTER** you select your payment method.*
13. Click **Pay \$\$ Now**.

Tips

- We suggest using **Google Chrome** or **Firefox** to place lunch orders.
- Do not leave the order or payment screens until the transaction is complete, which may take several seconds.
- After selecting a bank account or credit card for payment, any available credits display to apply to the transaction.

Make A Payment

Thorin O'Neal #5005111710

Payment Method

Thorin Checking ending in 5993
or [Add a New Account](#)

Payment Method Disclosure

The following processing fees apply:

- Credit Card - up to 2.95%
- Debit Card - up to 2.95%
- Checking or Savings Account - no fee

Card transactions for The Integration Conservatory are processed by FACTS Management Company, USA.

Total Amount

Cafeteria	\$40.75
Applied Credit	-\$36.25
☒ Apply \$36.25 Credit Amount.	
Total	\$4.50

[Details](#)

A transaction receipt will be sent to: test@test.com. [Add another e-mail address](#)

Authorization

By clicking the Pay Now button, you authorize FACTS on behalf of The Integration Conservatory to process this payment from the financial account identified above.

This is an immediate payment and cannot be canceled.

Cancel
Pay \$4.50 Now

You can also confirm the order processed by looking at the lunch calendar.

*Any items in **Blue** were ordered and paid for. Any items in **Red** are unpaid and will not be ordered.*

8/6/2025		Format	
		Calendar	
Mon	Tue	Wed	Thu
4	5	6	7
MUST PLACE ORDER BY MIDNIGHT PRIOR			
Steve's Krazy Subs - 6" Ham Sub and chips (\$5.75)	Filibertos - 2 Crunchy Beef Tacos (x1) (\$5.50)	Sourdough Pizza - Cheese Pizza - 2 Slices (\$3.00)	Chick-fil-A 8 Piece Grilled Chicken Nuggets and chips (\$7.75)
Steve's Krazy Subs - 8" Ham Sub and chips (\$6.75)	Filibertos - Jr Bean Burrito (\$3.75)	Sourdough Pizza - Cheese Pizza - 4 Slices (\$5.00)	Chick-fil-A Chicken Sandwich and chips (x1) (\$7.25)
Steve's Krazy Subs - 8" Turkey Sub and chips (\$6.75)	Filibertos - Jr Size Cheese Quesadilla (\$4.75)	Sourdough Pizza - Pepperoni Pizza - 2 Slices (\$3.50)	
Steve's Krazy Subs - 6" Turkey Sub and chips (x1) (\$5.75)	Filibertos - Regular Cheese Quesadilla (\$8.75)	Sourdough Pizza - Pepperoni Pizza - 2 Slices (x1) (\$3.50)	